



تعمیرات

وزارت راه و شهرسازی

سازمان بهره‌برداران و پیمانکاران

تاریخ: ۱۳۹۵/۴/۱۲

شماره: ۹۵/۹۸۶۰/ص

پیوست:

در دست:

محمدی کرجی ران

مدیرکل امور بندری

رونوشت:

- معاون محترم امور دریایی جهت استحضار.
- شرکت بازرگانی پتروشیمی جهت حضور کارشناس مطلع بازرگانی و کارشناس عملیات. دورنگار ۸۸۸۸۱۷۲۶ تلفن: ۸۲۸۵۱
- شرکت آزما فلات ایرانیان جهت حضور کارشناس مطلع بازرگانی و کارشناس عملیات. دورنگار ۸۸۵۳۸۷۷۳ تلفن: ۸۸۵۴۱۴۸۴
- اتحادیه صادرکنندگان نفت و گاز و پتروشیمی ایران جهت حضور کارشناس مطلع بازرگانی و کارشناس عملیات. دورنگار ۸۸۵۰۸۲۵۰ تلفن: ۸۸۵۱۱۶۱۱
- صندوق توسعه صادرات فرآورده‌های نفتی ایران جهت حضور کارشناس مطلع بازرگانی و کارشناس عملیات. دورنگار ۸۸۵۳۸۷۷۳ تلفن: ۸۸۵۱۵۷۴۷ و ۸۸۵۳۸۷۷۲
- مدیرکل محترم حراست.
- شرکت خدمات دریایی و بندری بتا جهت شرکت در جلسه ۰۷۶-۳۳۵۱۴۴۰۵.
- بندر شهیدرجایی، جناب آقای تورج امیری جهت شرکت در جلسه
- بندر خرمشهر، جناب آقای مسلم مرادی جهت شرکت در جلسه
- بندر امیرآباد، جناب آقای مهدی محبوبی جهت شرکت در جلسه.
- بندر انزلی، جناب آقای علی علیزاده کباشی جهت شرکت در جلسه
- بندر چابهار، جناب آقای حسین شهدادی جهت شرکت در جلسه
- بندر بوشهر، جناب آقای عبدالسعید عباسی جهت شرکت در جلسه
- بندر آبادان، جناب آقای مسعود درخش جهت شرکت در جلسه.
- اداره کل امور دریانوردان و سازمان‌های تخصصی بین‌المللی.
- اداره استانداردهای ایمنی بندری جهت اطلاع.
- اداره خدمات، جهت پذیرایی به تعداد ۲۰ نفر.
- اقدام کننده: خانم رحیمی. ۹۵/۴/۹.

آدرس: میدان وکیلخان، کرج، تهران، کوچه گلستان، پلاک ۱۱، تهران

تلفن: ۰۲۱-۸۴۵۱۱۹۱-۲، فکس: ۰۲۱-۸۴۵۱۱۹۱-۱، پست الکترونیک: info@pmo.ir

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Circular Letter No.3601
7 December 2015

To: All IMO Members
United Nations and Specialized Agencies
Intergovernmental Organizations
Non-Governmental Organizations in Consultative Status

Subject: **Third session of the Sub-Committee on Carriage of Cargoes and Containers (5 to 9 September 2016)**

1 The Secretary-General has the honour to invite representation at the third session of the Sub-Committee on Carriage of Cargoes and Containers (CCC), which has been tentatively scheduled to take place from 9.30 a.m. on Monday, 5 to Friday, 9 September 2016, at IMO Headquarters, 4 Albert Embankment, London SE1 7SR.

2 The provisional agenda for the third session of the Sub-Committee (CCC 3/1) is attached hereto. Other relevant documentation will be distributed as and when received by the Secretariat.

3 It is expected that the following working and drafting groups may be established during this session:

- .1 amendments to the IGF Code and development of guidelines for low-flashpoint fuels (agenda item 3);
- .2 safety requirements for the carriage of liquefied hydrogen in bulk (agenda item 4); and
- .3 IMSBC Code matters (agenda item 5),

whereby the Chairman, taking into account the submissions received on the respective subjects, will advise the Sub-Committee well in time before the session on the final selection of such groups.

4 The Secretary-General would appreciate being informed, in due course, of the names of representatives, delegates and observers, as appropriate, intending to participate in the forthcoming third session of the Sub-Committee.

[https://edocs.imo.org/Final Documents/English/CIRCULAR LETTER NO.3601 \(E\).docx](https://edocs.imo.org/Final Documents/English/CIRCULAR LETTER NO.3601 (E).docx)



Submission of documents

5 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC–MEPC.1/Circ.4/Rev.4), the deadlines for submission of documents to the session and the method of submitting documents are specified in paragraph 1 of the notes to the provisional agenda in document CCC 3/1.

6 The submission deadline for the report of the Correspondence Group on Evaluation of Properties of Bauxite and Coal, and related commenting documents, has been relaxed by two weeks. Paragraph 3 of the notes to the provisional agenda in document CCC 3/1 explains the rationale.

ANNEX**REGISTRATION AT IMO MEETINGS AND PROCEDURE GOVERNING
IMO SUPPORT FOR VISA APPLICATIONS****Registration at IMO meetings**

Member Governments, IGOs and NGOs are required to provide, prior to the meeting date, the names of their representatives, including Permanent Representatives, heads of delegations, alternates, advisers or observers, via the Online Meeting Registration System (OMRS) as advised in Circular Letter No.3463 of 14 July 2014. This facilitates both their entry into the building and production of the list of participants by the Secretariat.

Once they have completed the registration procedure, delegates will be issued at IMO with an electronic access card to pass through the security barrier in the IMO building. Issue of the access card will require photographic proof of identity, e.g. passport, identity card or driving licence. Delegates may also be required to show proof of identity at any time while they are in the Headquarters building, if requested by IMO Security. In view of the significant costs incurred in producing access cards, delegates who have previously been issued with one are kindly requested to bring it with them for reactivation.

Any matters relating to the use of the OMRS should be communicated to:

Registration Unit
Meeting Services and Interpretation Section
Email: onlineregistration@imo.org

No representative will be registered to attend the meeting without authorization from their OMRS Delegation Coordinator. New delegates whose names appear in the OMRS will be issued with the above-mentioned access card. Delegates whose names are not on the OMRS list will be requested to contact their OMRS Delegation Coordinator in order to process their authorization to attend the meeting.

Delegates are advised that the Registration Desk will be open from 7.30 a.m. on **Monday, 5 September 2016**, when early arrival would be appreciated.

General information on administrative and housekeeping issues relating to meetings at IMO may be found in an information leaflet for delegates, which can be downloaded from IMODOCS and is also available at the Documents and Meeting Services counters on the ground floor and second floor, respectively. Delegates are kindly requested to familiarize themselves with the contents of the information leaflet.

Procedure governing IMO support for visa applications

Delegates invited by the Organization who require United Kingdom entry visas should, in the first instance, apply for a visa at the nearest British Consulate or Embassy and obtain reference numbers. The necessary documentation (such as a copy of the IMO programme of meetings usually issued during December/January each year; the original and relevant IMO official letter of invitation usually issued some six months prior to the time the meeting is to convene at IMO; or the nomination letter together with a note verbale from the Ministry of Foreign Affairs) must accompany such visa applications.

Circular Letter No.3601
Annex, page 2

Delegates must be nominated by the Ministry of Transport (or any other competent ministry) or by the National Maritime Administration. The nomination letter should be taken to the Ministry of Foreign Affairs for preparation of a note verbale addressed to the British Embassy/High Commission.

If, after following the above-mentioned procedure, delegates still encounter visa problems, either the Ministry of Foreign Affairs, the Ministry of Transport or the National Maritime Administration should communicate in writing on paper bearing the official letterhead the following details to the Head, External Relations Office, requesting visa assistance and stating the reasons given by the British Embassy/High Commission as to why visas have been or may be refused.

- i First name:
Family name:
Profession:
Date of birth:
Place of birth:
Type of passport:
Passport No:
Place of issue:
Date of issue:
Valid until:
Visa reference number:
Date and place of visa application:
- ii Purpose of visit:
- iii Duration of anticipated stay in the United Kingdom:

This exercise must be undertaken **at least six weeks** before the date on which the session begins, to enable the Organization to support the visa application accordingly and the visa to be issued in good time*.

* Requests for visa assistance should be sent to IMO by fax (+44(0)20 7587 3210) or by email: visa@imo.org.